

**ASH-CUM-RIDLEY PARISH COUNCIL**  
**SPORTS CENTRE MANAGEMENT COMMITTEE**  
**Minutes of a meeting of the Sports Centre Management Committee held on**  
**Monday 12 March 2024 at 7.20pm at the New Ash Green Village Association**  
**Meeting Room.**

Present: Cllr M Aspinall  
Cllr R Brammer  
Cllr C Clark  
Cllr S Fishenden  
Cllr A Jauch  
Cllr M Manley

A de Jager – Parish Clerk and Sports Centre Manager  
K Law – Deputy Clerk and Finance Officer

**1. Election of Chairman**

Cllr R Brammer PROPOSED that Cllr M Aspinall is elected chairman for the remainder of the municipal year. SECONDED: Cllr S Fishenden and AGREED.

**2. Apologies**

Cllr I MacLeod and Cllr V Ngwenya.

**3. Declarations of Interests**

None

**4. Minutes of the Previous Meeting**

Cllr M Manley PROPOSED that the minutes of the meeting of 12 February 2024 were approved and signed as a true record. SECONDED: Cllr C Clark and AGREED.

**5. Finance**

5.1 Current Financial Position – this was included in the discussion UNDER 5.3

5.2 Cllr S Fishenden PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr M Manley and AGREED.

5.3 2024/25 Budget – the Deputy Clerk took members through the budget by code in detail. Cllr M Manley PROPOSED that the Budget for 2024/25 is AGREED. SECONDED: Cllr R Brammer and AGREED. A copy of the budget will be presented to the March 2024 Parish Council meeting.

5.4 Software – Cllr S Fishenden PROPOSED that the software provided by Club Right is purchased at £119.00 per month subject to the Clerk and Deputy Clerk being satisfied with requested report functions and the provision of rota, and time sheets. SECONDED: Cllr M Manley and AGREED.

**6. Sports Centre Manager's Report**

As the last meeting was less than a month ago, there are no significant items to report. Gym usage has declined from January, following the historical trend, but usage numbers are still above those of 2022 and 2023. Classes use has increased from January and exceeds previous years use by 227 attendances for February. Racket use follows the historical trend with little difference from the previous year. Due to the popularity of the Gentle Exercise classes, a review has been carried out and a trial

period running 4 classes twice a week will start in the next few weeks. Teen gym continues to grow with up to 10 young people attending a session. The numbers will be monitored, and if necessary capped at 10.

The electric operating system on the two velux windows in the gym will be decommissioned on 18 March 2024, following this a replacement window will be fitted. Mesh cages have been ordered to protect the air source heat pumps in the squash court and circuit training room. The repair to a damaged heat pump has been delayed again as the contractor is having difficulty sourcing the necessary spare part. The toilet seats have been changed in all toilets and the radiator in the ladies toilet will be replaced.

**7. Leigh Academies Trust and Lease.**

No report

**8. Sports Centre Website/Facebook/Instagram**

Val and Pam continue to post on social media. Hugo Fox have advised that they will start charging for community websites at £2.49 per month.

**9. Date of Next Meeting**

The date of the next meeting of the Sports Centre Management Committee was set for 21 May 2024 at 7.30pm at the Village Association meeting room.

The meeting closed at 8.33pm

Signed: .....  
Chairman

Date: .....