

NORTHFIELD MANAGEMENT COMMITTEE

Minutes of the Meeting held on Monday 18 November 2024 at 11.00am at Ash Green Sports Centre, Ash Road, DA3 8JZ.

Present: Cllr A Oxtoby - Chairman
Cllr L Glander
Cllr I MacLeod
Cllr V Sewell

In Attendance: A de Jager – Secretary
H Boden - Treasurer

1. Apologies for Absence

Cllrs S Fishenden and M Manley

2. Declarations of Interest

3. Minutes of the Meeting of 02 September 2024

Cllr A Oxtoby PROPOSED that the minutes of the meeting held on 02 September 2024 are approved and signed. SECONDED: Cllr I MacLeod and AGREED.

4. Finance

4.1 Bank balances – the balances were RECEIVED and NOTED.

4.2 Financial Statement – the Committee detail report setting out the financial position of the Northfield Management Committee as at 12 November 2024 was NOTED.

4.3 The following payments were authorised for payment. PROPOSED: Cllr A Oxtoby SECONDED: Cllr L Glander and AGREED.

| Chq no | Payee | Particulars | Net | VAT | Gross |
|--------|--|--|--------|--------|--------|
| 100625 | Graham's Gardens | Visual Inspection 31/07 – 28/08 inv 172 | 150.00 | 0.00 | 150.00 |
| 100626 | Kent Grassland Services | Grass cutting x 2 inv 3634 chq returned, re-issued chq 100633 | 0.00 | 0.00 | 0.00 |
| 100627 | Ash-cum-Ridley Parish Council | Underpayment of chqs issued (100618) | 22.00 | | 22.00 |
| 100628 | Ash-cum-Ridley Parish Council | Signs for Northfield entrances | 33.39 | 6.72 | 40.11 |
| 100629 | Ecological Planning & Research Limited | First visit and initial works inv 50472 | 401.47 | 80.29 | 481.76 |
| 100630 | Kent Grassland Services | Grass-cutting x 2 inv 3662 | 400.00 | 80.00 | 480.00 |
| 100631 | Sevenoaks District Council | Dog waste bins Jul-Sept inv 2092797 | 591.50 | 118.30 | 709.80 |

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|--------|-----------------------------------|---|--------|-------|--------|
| 100632 | Graham's Gardens | Visual inspections w/c 04/9, 11/09 & 18/09 | 90.00 | 0.00 | 90.00 |
| 100633 | Kent Grassland Services | Grass cutting x 2 inv 3634 replacement of unpaid chq 100626 | 400.00 | 80.00 | 480.00 |
| 100634 | New Ash Green Village Association | Annual rent 2023/24 and 2024/25 | 2.00 | 0.00 | 2.00 |
| 100635 | NPC Tree Surgery | Emergency call out inv 2586 | 150.00 | 30.00 | 180.00 |
| 100636 | Kent Grassland Services | Grass cutting inv 3679 | 200.00 | 40.00 | 240.00 |
| 100637 | Graham's Gardens | Visual inspection w/c 09/10, 16/10, 23/10, 30/10 inv 176 | 120.00 | 0.00 | 120.00 |
| 100638 | Guardtop Ltd | Trim hedge Ash Road inv 7674 | 110.00 | 22.00 | 132.00 |
| 100639 | A de Jager | Gift for deer carcass removal – reimbursement | 39.00 | 0.00 | 39.00 |

4.4 Budget 2025/26. Members went through the draft budget. Cllr A Oxtoby PROPOSED that the following items are amended:

Grass cutting increased to £5,000

Hedge cutting increased to £2,000

and that the contributions from each Parish Council remains at £2,000.

SECONDED: Cllr L Glander and AGREED.

4.5 Joint Management Committee – It was NOTED that new letters have to be sent to KALC to obtain legal advice from NALC.

4.6 Bank Accounts – following discussion Cllr A Oxtoby PROPOSED that the Northfield Management Committee's bank account is moved to Unity Trust.

SECONDED: Cllr V Sewell and AGREED.

5. Land and Site Maintenance

5.1 Quantitative Tree Risk Assessment – it was NOTED that the required work has been completed.

5.2 Storm Damage – it was AGREED that removal of the remaining section of the Ash tree will be included in the next scheduled tree works. The path has been cleared under an emergency call out.

5.3 Hay Crop – it was NOTED that they harvesting of the hay crop has been completed.

5.4 Boundary Hedge – it was NOTED that the hedge adjacent to Ash Road has been faced.

5.5 Hedges maintenance – it was NOTED that all boundary hedges are scheduled for cutting in 2025.

5.6 Allotment Parking – it was NOTED that as requesting documentation has not been submitted, Sevenoaks District Council have advised that they have closed the application and will refund the fee to Ash-cum-Ridley Parish Council.

5.7 Matters raised by members – Dr Goss will be thanked for his observations and we will monitor the Bluebells next year and consider the Ecological Report that is under commission.

6. Horse Riding Route

6.1 The horse riding route has closed for the winter.

- 6.2 Mounting blocks – requests have been received for permanent mounting blocks with three heights and wider treads – quotes will be sought for the next meeting.
- 6.3 Gate – some riders are finding difficulty in locking the padlock on the gate. This will be investigated.

7. Health and Safety

- 7.1 Visual Inspections – no items to report.

8. Date of Next Meeting

The date of the next meeting was set for Monday 10 March 2025 at Hartley Library 11.00.

The meeting closed at 11.58am

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Chairman

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Date