

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on
Tuesday 21 May 2024 at 7.30pm at the New Ash Green Village Association Meeting
Room.**

Present: Cllr M Aspinall
Cllr R Brammer
Cllr C Clark
Cllr A Jauch
Cllr M Manley
Cllr G Pender

A de Jager – Parish Clerk and Sports Centre Manager
K Law – Deputy Clerk and Finance Officer

1. Election of Chairman

Cllr M Manley PROPOSED that Cllr M Aspinall is elected chairman for the 2024-25 municipal year. SECONDED: Cllr A Jauch and AGREED.

2. Apologies

Cllr S Fishenden, work and Cllr V Ngwenya, family commitment.

3. Declarations of Interests

None

4. Minutes of the Previous Meeting

Cllr M Manley PROPOSED that the minutes of the meeting of 12 March 2024 were approved and signed as a true record. SECONDED: Cllr G Pender and AGREED.

5. Finance

5.1 Current Financial Position – The Sports Centre is showing a deficit of £2,411.00, which is performing slightly better. We have not drawn any of the Parish Council grant. The new software was quoted at £119 per month when we made the initial enquiries, but the company have increased their fees to £129.00 per month. Bank charges should reduce once the new software is in use. Room hire is down, and we need to advertise the availability of the hall on weekend. Telephone – a new provider has been selected and we are waiting for the installation of the new system. Repairs and maintenance includes the cost of the installation of the washer/dryer and service and repairs to the air conditioning units. The protection cages in the squash court and circuit room have been delivered and will be installed. Equipment repairs was for re-upholstery of seat covers. All expenditure is in line with budget forecast.

5.2 Cllr M Manley PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr M Aspinall and AGREED.

6. Sports Centre Manager's Report

Clubright Software - The agreement has been signed with Clubright Software and the Deputy Clerk and Assistant Clerk have been working on the set up of the system. Once this has been completed, the fitness instructor will complete the descriptions and details for the activities.

Centre Usage - Graphs are attached, we continue to follow the trend of previous years.

Gym - Once the software is up and running we will be concentrating on getting the Circuit Training room set up more as an extension to the gym, to give users more space. This will require new equipment and grants will be sought.

Classes - Classes continue with some more popular than others.

Teen Gym - Some of the young people who attend Teen Gym have advised that they will be moving to the Clocktower as they can take out a membership and train whenever they like. I have checked with our insurance and enquiries have been made with other gyms that offer youth memberships. But these sessions are all supervised and time restricted. Unfortunately, we are not in a position to offer more than the two sessions a week. Young people aged between 14 and 15 can attend with a parent as long as the parent has had an induction in our gym.

Staffing - The Sports Centre is fully staffed with the recruitment of Mr Martin Bampton to the Reception Team.

Repairs and Maintenance - The date for the repair to the aircon unit in the squash court is 16 May and the mesh cages installed on 17 May. A washer/dryer has been purchased and installed for the cleaning of the cloths used by members in the gym.

7. Leigh Academies Trust and Lease.

The Personal Assistant to the Estates Director of LAT has agreed to copy us in to all communication with Kent County Council regarding the lease.

8. Sports Centre Website/Facebook/Instagram

We will be using social media to encourage use of the new system.

9. Date of Next Meeting

The date of the next meeting of the Sports Centre Management Committee was set for 30 July 2024 at 7.30pm at the Village Association meeting room.

The meeting closed at 8.05pm

Signed:
Chairman

Date: