

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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12 September 2025

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley Parish Council which will be held at **7.45pm on Thursday 18 September 2025 at New Ash Green Village Association Meeting Room, DA3 8HH.**

Yours faithfully

A de Jager

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF MEMBERS INTERESTS AND DISPENSATIONS****3. TO APPROVE THE MINUTES** of the Parish Council meeting held on Thursday 17 July 2025 (Attached).

**SUSPENSION OF MEETING
PUBLIC SESSION AND EXTERNAL REPORTS**

- KENT POLICE
- COUNTY COUNCILLOR & DISTRICT COUNCILLORS
- NEW ASH GREEN VILLAGE ASSOCIATION
- PUBLIC SESSION

4. CLERK'S REPORT**(APPENDIX A GREEN)**

To note the report of items for information from the Clerk.

5. COUNCIL ADMINISTRATION**(APPENDIX B ORANGE)**

- 5.1 **Internal Audit** – to give consideration to the quotations received for the internal audit for the 2025-26 financial year.
- 5.2 **HR Support** – to give consideration to the attached quotations for annual support of the above.
- 5.3 **Payroll Provider** – to consider quotations received for an outsourced payroll provider.
- 5.4 **Hodsoll Street Play Area** – to receive and note the attached annual Safety Inspection Report.

6. FINANCE AND GOVERNANCE**(APPENDIX C PINK)**

- 6.1 **Current Financial Position:** To receive a verbal update from the Deputy Clerk on the current financial position for the Parish Council and note the attached reports

- 6.2 **Approval of Payments:** To approve the payments made since the last meeting, up to 12 September 2025.
- 6.3 **New Ash Green Children's Centre** – to give consideration to options available to the Parish Council regarding the above as a listed Asset of Community Value, report attached.
- 6.4 **Ash Green Sports Centre** – to give consideration to outsourcing the management of the Sports Centre to Swale Community Leisure on a 12 month trial basis, subject to the Parish Council first entering into a lease agreement with Leigh Academies Trust.
- 6.5 **Accessibility Statement** – to give consideration to adopting the Accessibility Statements for the Parish Council and Ash Green Sports Centre websites.
- 6.6 **Strategic Plan 2025-2027:** To consider producing a strategic plan for the Council as per the attached report.

7. GRANTS AND DONATIONS

(APPENDIX D LIME)

- 7.1 To give consideration to the appeal for funding as per the attached application forms.
- **Kent & Surrey Air Ambulance.**
 - **We Are Beams**
 - **North West Kent Citizens Advice (Accounts to follow)**
 - **NAG Football Club**
 - **Young Lives Foundation**

8. PLANNING

(APPENDIX E GOLD)

- 8.1 **Applications:**
- 25/01578: Goose Farm, Hodsoil Street, Kent, TN15 7LB** – Demolish existing outbuildings and construct new ancillary annexe with rooflights and solar panels. Associated soft landscaping works. Replacement fence. **Cllr F Cottee**
- 25/02338: Greengates, Rosemary Lane, Hodsoil Street, TN15 7JX** – Demolition of existing dwelling, garage and outbuildings, and the erection of new detached dwelling with integrated garage and swimming pool.
- 8.2 To note the notes of the Planning Applications Working Group meetings of 05 August 2025 and 14 August 2025.

9. ASH GREEN SPORTS CENTRE

(APPENDIX F BLUE)

- 9.1 **Current Financial Position** – To receive a verbal update for the Deputy Clerk on the current financial position for Ash Green Sports Centre and note the attached reports.
- 9.2 **Approval of Payments** – To approve the payments made since the last meeting to 12 September 2025.
- 9.3 **Minutes** – To note the minutes of the meeting of the Sports Centre Management Committee held on 03 June 2025.

10. COMMUNITY AND ENVIRONMENT

(APPENDIX G LILAC)

- 10.1 **Community Warden** – To receive the final Contract from Kent County Council in respect of sponsoring the Community Warden and consider the advice received from Surrey Hills Solicitors and additional queries from Hartley Parish Council.

- 10.2 **Focus Group** – to note the notes of the meeting of the Focus Group held on 14 July 2025.
- 10.3 **Act of Remembrance** – to discuss whether the Parish Council organises a Service of Remembrance at Ash War Memorial on Tuesday 11 November 2025 at 10.45am, followed with tea and coffee in the Village Hall.
- 10.4 **Wreath** – should a service be held, to authorise the purchase, under **Section 137 of the Local Government Act 1972** of a wreath from the Royal British Legion to lay at Ash War Memorial. (£100.00 donated 2024)
- 10.5 **Christmas Afternoon Tea** – to give consideration to providing an afternoon tea for elderly and socially isolated residents.
- 10.6 **Youth Christmas Event** – to give consideration to the attached quotation for provision of a Christmas event for younger children.
- 10.7 **Mini First Aid** – to give consideration to running two children's first aid courses in the October half term (7 to 11 years and 12 years upwards).
- 10.8 **Youth Provision**– to receive a verbal report on a meeting held on 15 September 2025 with Young Lives Matter.

11. ITEMS FOR INFORMATION:

- 11.1 To receive verbal reports from all Councillors, for information only.

12. PROGRESS TRACKER

(APPENDIX H LIGHT BLUE)

- 12.1 To note the progress tracker of Council decisions.